



## **LICENSED PSYCHIATRIC TECHNICIAN**

### **POSITION OBJECTIVE/SUMMARY:**

The Licensed Psychiatric Technician is responsible for providing professional psychiatric technical nursing care which includes: medication support services to an assigned client(s) caseload in the assigned medication support and/or in/out patient (children/adults).

### **MINIMUM QUALIFICATIONS REQUIRED FOR THIS POSITION:**

- A valid license to practice as a Psychiatric Technician in the State of California; I.V./Phlebotomy Certification;
- A minimum of one year's experience working with emotionally or mentally disturbed clients, preferable in a psychiatric setting;
- Experience and ability to work with multi-cultured, multiethnic populations.
- Maintenance of CPR Certification.

### **GENERAL STATEMENT OF FUNCTIONS:**

- Visual/hearing ability sufficient to comprehend written/verbal communication.
- Ability to perform tasks involving physical activity which may include lifting, bending and standing.
- Performs nursing assessments of individual clients in order to develop written documentation according to client needs and prescribed treatment. Responsible for documenting and updating this information on the progress note.
- Maintains, record and administers medications as prescribed by physician and responsible for accurate record keeping of all medications.
- Maintains accurate reporting and recording according to Agency policies and procedures and make recommendations for improvement for the welfare of the clients.
- Maintains accurate reporting and recording according to center policies and procedures and make recommendations for improvement for the welfare of the patients.
- Identifies, documents and communicates verbally potential and/or actual problems regarding continuity of care during client staffing and to other team members as appropriate to treatment and program goals.
- Utilizes knowledge of growth and development, human behavior, and nursing interventions specific to clients displaying emotional and mental dysfunctioning.
- Interprets and enforces existing hospital out patient and day treatment nursing policies and procedures.
- Under the direct supervision of the Registered Nurse and Psychiatrist, administers nursing care and other clinical interventions according to agency policy, nursing standards and within scope of practice.
- Maintains an accurate and current clinical documentation of care given and clients response and progress to treatment.
- Prepares reports and other verbal and written documentation required by Agency.
- Maintains current licensure, certification and other professional development necessary to provide a high standard of clinical practice at all times.
- Practices confidentiality in client employee, and management related matters.
- Relieves other clinicians in the Agency as needed and within the scope of practice.