



COMMUNITY OUTREACH HEALTH WORKER

POSITION OBJECTIVE/SUMMARY:

Provide healthcare and support to collaborative agencies to engage community residents who are uninsured and need assistance with enrollment in Kedren's Health system.

MINIMUM QUALIFICATIONS REQUIRED FOR THIS POSITION:

- Bachelor's Degree desirable.
- Previous experience in a Health Care environment, community services or related field.
- Proficiency in a Windows computer software environment (MS Word/Excel) helpful.
- Excellent decision making and problem solving ability.
- Excellent analytical skills required.
- Ability to prioritize and meet deadlines.
- Must be organized and detail oriented.
- Good verbal and written communication, interpersonal skills.
- Must have some Outreach experience in the Healthcare industry field.

Job Responsibilities Include but are not limited to:

- Implement innovate outreach strategies to identify uninsured individuals in Kedren Community Care Clinic service area
- Assist patients with understanding options for health insurance coverage through Affordable Care Act
- Strictly adhere to State, Federal, and DHS regulations and policies regarding marketing practices.
- Assist patients in the enrollment process by completing all necessary forms and obtaining all necessary documents
- Conducts eligibility determination and enrollment in Medi-Cal
- Advocate for patients and community participants' rights, health and well being.
- Assist patients in utilizing health insurance and resources.
- Keep accurate logs of all outreach and enrollment activities.
- Coordinate agency services, visitation, and act as liaison with other agencies to increase referrals
- Implement a follow-up plan for each enrolled patient to validate appropriate enrollment to corresponding medical insurance